St Catherine's Development Community Consultative Committee

Minutes Meeting No: 48

Date: Wednesday 19 August 2026, 630-8pm

Venue: St Catherine's School and Online

Attendees	
Community members Danny Caretti (DC) – in person Julie McAlpin (JM) – in person Stephen Bargwanna (SB) – in person **Waverley Council** Simon Mueller (SM) – online **Sandrick Projects** Warwick Smith (WS) – online **Traffix** Ben Liddell (BL) – in person Cherry Choy (CC) – in person	**St Catherine's** Andrew Grech (AG) – in person Ben McCloghry (BM) – in person **Independent Chair** Professor Roberta Ryan (RR) – in person **Minute taker** Zoey Mackey-Craig (ZMC) – online
Apologies Kate Marshall (KM) – Community Member Eric Kleinman (EK) – Community Member	

Item	**Description**
1	**Welcome and introductions**
	RR welcomed members. RR confirmed the previously planned site visit to view the Jane Barker Hall works and a general site orientation had not gone ahead due to timing and coordination issues. This meeting was scheduled in its place.
2	**Apologies**
	Kate Marshall (KM) and Eric Kleinman (EK).
3	**Confirmation of the previous minutes**
	The draft minutes of meeting 47 (2 June 2026) were confirmed as circulated.

4	**Matters arising**
	These matters arose in meeting 47, held 2 June 2026, unless otherwise noted. **Action:** Investigate additional signage options, including temporary sandwich boards, and communicate the Kiss and Go location to school families. Report back to the CCC. Responsible: AG and BM Due: before this meeting **Update 19 August:** No further update was provided at this meeting. AG and BM to confirm outcome and whether this has resolved the visibility issue, and report back to the CCC. **Action:** Write to Waverley Council formally requesting revised Kiss and Go operating times, and report back to the CCC. Responsible: AG Due: before this meeting *This matter is now closed.* **Update 19 August:** **Complete**. SM confirmed the signage has been updated to reflect the revised, reduced Kiss and Go operating times. **Action:** Review parking signage near the electrical box on the school side of Macpherson Street to ensure the area is being used correctly, and review whether the electrical box creates practical access issues affecting its suitability as a pick-up and drop-off location. Responsible: SM Due: before this meeting **Update 19 August:** Complete. SM has since observed this location directly. His assessment is that the electrical box sits in the gap where the rear of one vehicle and the front of the next typically park, so car doors are not generally impeded and the box is not, in Council's view, causing a material access issue. DC reiterated the community's concern is different, namely that the space is not being used by parents for pick-up and drop-off and asked whether it could instead be returned to residents as parking. **Action:** AG to observe the electrical box parking space on Macpherson Street for a two-week period, to establish whether it is being used for pick-up and drop-off, and report back to the CCC on whether it could instead be returned to residents as parking. Responsible: AG Due: before next meeting (8 December 2026) **Action:** Notify the school once a confirmed start date for roof works at 4 Macpherson St is known.

	Responsible: EK Due: when known **Update 19 August:** No update, EK was not present at this meeting. Carried forward. **Action:** Review the school's irrigation system and report back to the CCC. Responsible: AG Due: before this meeting **Update 19 August:** *This matter is now closed.* **Action:** WS to ask the traffic engineer to compare turning count data at the Bronte Road/Albion Street intersection with previous years' OTMP data and include this in the presentation to the CCC. Responsible: WS Due: 19 August 2026 **Update 19 August:** **Complete**. This comparison was presented by WS as part of the OTMP presentation, see item 6.5. **Action:** BL to circulate the finalised OTMP (Version 4) to the CCC, with a summary of the changes made. Responsible: BL Due: shortly, once the OTMP is finalised **Action:** Request the compliance team allocate rangers to attend more regularly during morning drop-off hours. Responsible: SM Due: ASAP **Update 19 August:** **Complete**.
5	**Waverley Council Update — SM**

	1. SM to provide members with an update on Waverley Council's compliance strategies for traffic around Macpherson Street. No substantive change to report this meeting. SM noted there may be a separate conversation in future about compliance within the construction zone around the Jane Barker Hall works, but this was not yet ready to bring to the CCC. *This matter is now closed.* **2. Leichhardt Street/Macpherson Street intersection and Bronte Road/Albion Street turning area.** SM and AG agreed there is nothing further to report and this standing item can be closed. *This matter is now closed.* **3. Resident Parking Scheme (RPS) update.** SM advised the Have Your Say consultation on the RPS review has now concluded. The school precinct generated one of the highest volumes of submissions of any consultation this year, on a par with the Bondi Junction masterplan. Council has not yet determined what the submissions mean for the final strategies. A report is expected to go to Council later this year, likely October or November, given the volume of data to work through. SM said the general direction of travel is that most streets across the LGA, including those around the school, are likely to become eligible for the Resident Parking Scheme over time, though this is not yet formal policy. Options such as an initial permit fee are being seriously considered as one of several proposed strategies. SM also noted ongoing thinking about how existing permit types, such as beach parking permits, could be expanded to support teachers and other non-resident users, and invited the school to make a submission or provide informal input on this as the work continues. *This matter is now closed.* **4. Albion Street crossing upgrade.** SM and AG confirmed this item can be closed, works by Transport for NSW are complete. *This matter is now closed.* **5. Council staffing update.** SM confirmed Jae Morse has left Waverley Council for the UK. A permanent replacement has not yet been confirmed. SM may bring another senior traffic engineer to future meetings where relevant to the agenda. This item can be closed for now, with a new contact to be introduced as needed. *This matter is now closed.*
6	**School update — AG**
	6.1 General school update The school is halfway through Term 3. Several Year 12 conclusion events, sporting and co-curricular activities are scheduled through September, including a major works exhibition held on the evening of this meeting. Current student numbers are steady at around 1,122, similar to last year. AG expects a possible increase to around 1,140 next year. The cap is 1,155.

6.2 Summary of complaints received
Three complaints were received since the last meeting.

In June, a neighbour opposite the Junior School reported being abused by a parent using the carline, who was blocking her driveway access. The school apologised to the neighbour and asked her to alert staff in hi-vis vests nearby if this recurs.

In July, a neighbour complained that contractors were loading rubbish into a truck at 6.15am. The school apologised, escalated the matter to the Director of Facilities, and confirmed no noisy works will occur before 7am going forward.

The school bus service currently runs three routes with a combined seat capacity of 171.

Seventy students are registered on the service, giving a utilisation rate of 40.9% for Term 3 2026.

6.3 School Masterplan update
AG confirmed the masterplan remains an approved document, made up of a series of renovations and building reuse and adaptation projects across the campus, in a similar vein to the Jane Barker Hall works.

6.4 Development application — Jane Barker Hall
The Jane Barker Hall will be converted first into the new senior school library. Once complete, the existing library, built in the 1960s, will be decanted and fitted out with classrooms and seminar rooms.

Hunter Mason has been appointed as the specialist fit-out contractor and has established its site compound near Gate 1, in the St John's car park. Staff car parking spaces affected by the works have been relocated to other parts of the school, so there is no flow-on impact to street parking.

AG described this as a straightforward renovation. The standard DA conditions apply, covering working hours, noise and neighbour notifications.

RR asked whether any issues had arisen so far. AG confirmed there have been none. Works are expected to be complete for the start of the 2027 school year, with staff and students returning at the end of January 2027.

SB, JM and RR discussed the strong positive track record of Richard Crookes Constructions on previous school works. AG confirmed Hunter Mason is managing the site directly, including coordinating deliveries on the ground.

AG thanked Council and SM for their general support and assistance in the DA process and resolving the outstanding actions.

6.5 Occupation Travel Management Plan (OTMP) survey results
BL (Traffix) presented the draft OTMP survey results (Version 4) to the committee.

	AG and BL outlined a marked shift in travel to school, with public transport use at its highest recorded level and use of the school's private bus service at its lowest. This was attributed to a 2024 reduction in the private bus subsidy and growing confidence in public transport since COVID. Overall traffic volumes remain below the 2014 baseline, consistent with a broader shift in travel habits across the LGA rather than a change specific to the school. SB raised demand management, including possible incentives to reduce staff car use, and the practical burden on students of carrying heavy school bags. AG, WS and RR discussed this, noting it is largely a school-led initiative, referencing the school's green travel plan, and noting working from home is not generally practised at the school. JM suggested the school could offer staff an incentive scheme to park at Council-owned car parks in Bondi Junction and take one of the frequent bus services to the school, noting this could form part of a staff member's package. DC raised several questions with BL, covering staff travel evidence, survey response rates, figures reported across different tables, interpretation of parking occupancy data, and the report's wording on reliance on private vehicles. BL responded to each point, confirmed some had already been addressed in an updated draft, and agreed to review and correct the remainder. WS commented on traffic volumes comparing 2025 and 2026 turning counts at the Bronte Road/Albion Street intersection, which were found to be broadly similar. This addressed the outstanding action from meeting 47. SM noted the findings are consistent with a broader LGA-wide trend of an overall reduction in car movements and welcomed further engagement from the school on demand management. BL will circulate the next version of the OTMP with a summary of the minor changes.
7	**All other business**
	AG advised the school's community fair is on Saturday 5 September 2026. All local residents are invited, with advertising extending to Bondi Junction and surrounding suburbs. The event will run from 10am to 3.30pm this year, a reduced window intended to be more considerate of neighbours. A letterbox drop will go out to Leichhardt Lane, which is used by service vehicles for the event, and the school will move its own vehicles off the lane on the day and the night before to keep it clear.
8	**Meeting conclusion and next meeting**
	RR thanked members and closed the meeting. The next and final CCC meeting for 2026 will be held on **Tuesday 8 December 2026 at 5.30pm**, beginning with an on-site walk-around of the campus. This meeting will also mark the CCC's 10-year anniversary.