St Catherine's Development Community Consultative Committee

Agenda Meeting No: 47

Date: Tuesday 2 June 2026, 630-8pm

Venue: St Catherine's School and Online

Join Zoom Meeting

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Meeting ID: 399 245 9968
Passcode: 584659

Attendees	
Community members Danny Caretti (DC) – in room Kate Marshall (KM) – online Eric Kleinman (EK) – online Julie McAlpin (JM) – online Stephen Bargwanna (SB) - online **Waverley Council** Simon Mueller (SM) – online	**St Catherine's** Andrew Grech (AG) – in room Warwick Smith (WS) - Sandrick Projects – online **Independent Chair** Professor Roberta Ryan (RR) – in room **Minute taker** Zoey Mackey-Craig (ZMC) – online
Apologies Ben McCloghry (BM)	

Item	Description
1	**Welcome and introductions**
	RR welcomed members and introduced Stephen Bargwanna (SB), who is joining the committee as a community member. SB introduced himself as a town planner with 40 years' experience. He has personal connections to St Catherine's across three generations and lives locally. Members introduced themselves in turn.
2	**Apologies**
	BM.
3	**Confirmation of the previous minutes**
	RR noted a date error in the previous minutes, which had been corrected prior to the meeting. The minutes from meeting 46 were confirmed by DC and WS.
4	**Matters arising**

These matters arose in meeting 46, held 3 March 2026

Action: Investigate additional signage options, including temporary sandwich boards, and communicate the Kiss and Go location to school families. Report back to the CCC prior to the next meeting.
Responsible: AG and BM
Due: before the next meeting

Update 2 June:
A sandwich board has been placed at the start of the PUDO. A reminder was sent to families. A second sandwich board will be added at the end of the zone.
Matter to stay on agenda for review in July meeting.

Action: Write to Waverley Council formally requesting revised Kiss and Go operating times as discussed, and report back to the CCC.
Responsible: AG
Due: Before next meeting

Update 2 June:
AG has written to Council with the revised schedule. SM confirmed this is a straightforward change. It is possible someone in the broader community may raise concerns, but SM does not anticipate significant issues. SM advised this should be actioned within the next month. Matter to stay on agenda for review in July meeting.

Action: Review parking signage near the electrical box on the school side of Macpherson Street to ensure the area is being used correctly. Also review whether the electrical box creates practical access issues that affect its suitability as a pick-up and drop-off location.
Responsible: SM
Due: Before next meeting

Update 2 June:
SM could not provide an update at this time and confirmed he would look at adding an orange advisory signage to improve visibility of the PUDO. DC noted that during a walk this morning, three cars were parked in the zone during drop-off, and the area did not appear to be functioning as intended. Matter to stay on agenda for review in July meeting.

Action: Notify the school once a confirmed start date for roof works at 4 Macpherson St is known.
Responsible: EK
Due: when known

Update 2 June:
Works are underway, matter to stay on agenda for review in July.

Action: Review the school's irrigation system and report back to the CCC.
Responsible: AG

	Due: prior to the next meeting of the CCC **Update 2 June:** Due to the rain and current constructions, it has not been possible to assess this properly. Matter to remain on agenda for review in July. **Action**: AG to contact Sydney Water to arrange an inspection of the asset near EK's property. Responsible: AG **Update 2 June:** Sydney Water attended, carried out maintenance on the unit. EK has not had further issues and advised he was happy for this matter to be closed.
5	**Waverley Council Update – SM**
	5.1 SM to provide members with an update on Waverley Council's compliance strategies for traffic around Macpherson Street. Rangers continue patrols, nothing new to report. **5.2** SM to follow up with Waverley Council about addressing the condition and management of the Leichhardt Street/MacPherson Street intersection, which tends to be a source of traffic complaints. SM to follow up with Council with respect to the intersection of Bronte Road and Albion Street, noting resident's road safety concerns regarding the turning area. A speed hump has been installed on Leichhardt Street. Council is also working towards upgrading the footpath and kerb ramps near the intersection. SM noted that since the Charing Cross streetscape upgrades have progressed, some of the concerns raised previously around Bronte Road and Albion Street appear to have eased as people have adapted to the changes. **5.3 Resident Parking Scheme update.** In meeting 46, SM advised a report was going to the March 2026 Council meeting seeking endorsement to proceed to community consultation on revised parking strategies. SM to provide an update on the outcome of that report and any next steps. Councillors endorsed the directions for the Resident Parking Scheme review. Five key strategies will move forward for community consultation, expected to begin in July 2026. The intention is to address parking challenges across the LGA. Please see a link to the referenced report here: https://waverley.infocouncil.biz/Open/2026/03/CM_20260324_AGN_873_AT.PDF#PAGE=91 and the final Council Resolution / Minutes

	here: https://waverley.infocouncil.biz/Open/2026/03/CM_20260324_MIN_873.PDF#page=8 Waverley Council Have You Say page for the project here: https://haveyoursay.waverley.nsw.gov.au/rps-review **5.4 Albion Street crossing upgrade.** Works by Transport for NSW were scheduled across 14 nights between 16 February and 30 April 2026. SM to confirm whether works have been completed. Works by Transport for NSW were scheduled across 14 nights between 16 February and 30 April 2026. SM was unable to confirm whether works have been completed. DC confirmed works are still in progress. **Council Staffing update** SM advised that Jae Morse has left Waverley Council. SM will identify a replacement to take on this work.
6	**School update – AG**
	6.1 General School update The school is more than halfway through Term 2. The senior musical was held in early Term 2, which is the period used for the annual peak activity traffic count. Usual sporting and co-curricular activities are underway. A notification has gone to the email group about a large event scheduled for Friday 12 June. The event is in the sports centre, which is in the centre of the campus, and finishes at approximately 10:30pm. It is included in the published events schedule. AG noted the central location should help contain noise for neighbours. Current enrolment is approximately 1,125 students against a cap of 1,140. **Gate 4 trial** AG advised that Gate 4, which has been closed for approximately 18 months, is being trialed open in the afternoon to ease pressure on car lines and reduce congestion near the bus stop on Albion Street. The trial began last week. DC asked whether it had made a difference. AG noted it is too early to tell as habits take time to change. **Development application – Jane Barker Hall** Consent has been received from Waverley Council for internal works to the Jane Barker Hall and the adjoining library facing Albion Street. The St John's car park will be the primary access point for the development. The tender process is open and preferred contractors are being engaged. AG expects to appoint a contractor later this month and hand over the site in late June or early July. Works are expected to run from July through to January 2027, subject to HSC scheduling.

Once a contractor is appointed, they will be invited to attend a CCC meeting to assist with communication and notifications to the community.
AG noted that some on-site staff parking spaces will be lost during construction. These will be accommodated elsewhere on campus. Material handling will occur from the street or via smaller trucks, and there will be no materials handling during morning or afternoon drop-off periods.

AG noted that, unlike previous developments, this DA consent sits with Waverley Council rather than as a state significant development. This means Council will be directly involved in reviewing construction traffic management.

RR suggested timing the next meeting to coincide with the contractor appointment, to allow early community input.

6.2 Summary of complaints received

Three complaints were received between February and May 2026.

- Noise: A complaint was received regarding speaker volume near EK's property. The speakers closest to that location were adjusted and the matter has been resolved.
- Parking: A complaint regarding parking was received and addressed.
- Vehicle damage: A complaint was received from a neighbor regarding damage to their car.

6.3 School Masterplan update. In meeting 46, AG advised a campus upgrade roadmap was in progress and expected to be available by end of March 2026. AG to provide an update on the masterplan.

The masterplan is progressing and will go to the school board in July. It consists of a series of upgrades and renovations across the campus, similar in nature to the Jane Barker Hall works. The focus is on uplifting existing facilities, including classroom space and landscaping.

For each piece of work, the local community will be informed. Landscaping improvements, for example, are unlikely to warrant a major announcement but will be shared with the committee as relevant.

SB enquired if a site visit may be possible for committee members to see the upcoming works. AG agreed.
[Chair note – this has been scheduled for July 2026]

6.4 **Occupation Travel Management Plan (OTMP) survey results.** In meeting 46, AG advised the holiday survey was planned for the week of 13 April and the during-term survey for weeks two or three of Term 2. AG to present results and any observations.

	All fieldwork has been completed. The traffic engineer is working through the data. Student and staff surveys are also underway with additional year groups being included to lift response rates. WS advised the draft report is expected within approximately four to five weeks. The committee agreed to follow the same process as last year, with the draft report distributed to members two weeks prior to the CCC meeting. KM's question about the Bronte Road / Albion Street intersection will be passed to the traffic engineer ahead of the analysis stage. AG advised that Ben from Traffix will be invited to the August meeting to present the results. KM raised that traffic at the intersection of Bronte Road and Albion Street has been noticeably worse at peak times, particularly since the pedestrian crossing changes. She asked whether Council had received reports of this and whether it would be considered in relation to any future development. AG acknowledged traffic has slowed, noting this was part of the intent of the Charing Cross streetscape upgrade. SM confirmed the intent of the upgrade was to slow traffic and improve the streetscape as a place. SM noted Council is happy to do some analysis on how the intersection is performing but noted that some slowing of traffic is a likely ongoing feature of the LGA's development context. Council reviews construction traffic management plans submitted as part of DA conditions. WS noted that the OTMP turning count data could be compared with previous years to assess any change in vehicle movements at that intersection since the crossing upgrade. WS will ask the traffic engineer to include this comparison in the presentation. **Action:** WS to ask the traffic engineer to compare turning count data at the Bronte Road / Albion Street intersection with previous years' OTMP data and include this in the presentation to the CCC. **Responsible**: WS **Due**: 19 August 2026
7	**All other business**
	DC reported that during a walk around the school at 8:00am this morning, he observed several cars parked in the drop-off zone, including a ute that remained parked there all day. No school staff or rangers appeared to be present. DC noted 3 buses on Albion Street, with one pulling into the drop-off zone and remaining there for approximately 10 minutes, further disrupting the flow of parent drop-offs. DC described it as one of the worst mornings for traffic he had seen. RR asked SM to pass on to the compliance team a request for rangers to attend more regularly during morning drop-off, noting that intermittent enforcement is more effective as a deterrent than no presence at all. **Action:** SM to request compliance team allocate rangers to attend more regularly during morning drop off hours.

	Responsible: SM **Due**: ASAP AG confirmed he will follow up with the school regarding the bus situation and will check whether parking issues in the drop-off zone are being reported through the usual channels. DC asked whether the school drop-off and pick-up times were still being considered for change. AG advised the school day is structured around curriculum delivery and staffing schedules and as such other options will be explored before any change to school operating times is considered.
8	**Meeting conclusion and next meeting**
	RR thanked members and closed the meeting. The next meetings of the CCC will be held on Tuesday 7 July 2026 (site visit and introduction to contractor) and Wednesday 20 August 2026 at 6:30pm (review OTMP). The OTMP will be provided to members no later than Wednesday 5 August 2026. ZMC to circulate a diary hold to all members.