



St Catherine's School
Sydney



Senior School Psychologist
Permanent full-time



The history of St Catherine's

St Catherine's is Australia's oldest Anglican girls' school from Kindergarten to Year 12, catering for boarders from Year 7. Our purpose is to develop young women of character and intellect who are equipped to make their unique contribution to the world. For over 169 years we have welcomed all backgrounds, faiths and abilities, acknowledging that diversity enriches our community. At St Catherine's each girl discovers her passions and develops her skills within a beautiful environment that overlooks Sydney's iconic eastern suburbs beaches.

Active support for the Christian character and purposes of the school is essential.

CV and letter of application should be addressed to human resources and submitted via Seek or directly emailed to hr@stcatherines.nsw.edu.au

Applications close Friday 23 May 2025 (interviews may take place prior to closing date),

This position requires the successful applicant to have a Working with Children Check in accordance with the Child Protection (Working with Children) Act 2012.



St Catherine's School, Sydney

Our identity

We are an Anglican school educating young women for life.

Our purpose

To develop young women of character and intellect dedicated to making a meaningful contribution to the world.

We value

Integrity • Courage • Relationships • Service.

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Position Summary

- Position:** Senior School Psychologist
- Responsible to:** Headmistress
- Reports to:** Director of Senior School Students
- Effective date:** June 2025
- Details:** Permanent full-time role
- Part-time/job share considered

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Primary Purpose

The School psychologist plays a vital role in supporting the physical and emotional wellbeing of students in the senior school (years 7-12) at St Catherine's. As a clinical psychologist they work as part of the Pastoral Care and Student Services teams. The person in this role provides solution based, effective, compassionate, and evidence-based care and support to day and boarding students. The psychologist contributes to the development of programs, initiatives and intervention strategies for the academic care program at St Catherine's School. This includes proactive as well as preventative measures that ensure students flourish in relation to their wellbeing and learning needs.

Based in the Senior School, this role involves referral to and collaboration with students, parents, external health professionals, and staff across both Junior and Senior Schools, and contributes to the promotion of a safe, inclusive, and caring school environment.

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Major responsibilities

Psychology and Support:

- Delivering individual, evidence-based counselling sessions to students in Years 7–12, with a focus on building coping skills through a solution-focused approach.
- Referring students, as appropriate, to external health professionals and liaising with external health professionals, as appropriate.
- Support staff with student mental health queries and provide practical advice to support students.
- Collaborate closely with Student Centre staff, Heads of Year, Director of Boarding, and other relevant staff to provide coordinated support for students with ongoing mental health needs.
- Liaising with parents/carers and relevant staff in supporting student needs.
- Assessing students' learning and wellbeing needs by consulting with teachers, parents and students as well as testing as required, in order to advise on the best approaches and provisions to support learning and development.
- Advising and supporting the leadership team in the management of critical incidents in the school community involving student, parent or staff trauma.
- Reviewing and developing policies as required such as Critical Incident Policy, Child Protection Policy and Student Attendance Policy.
- Coaching and supporting targeted staff dealing with students with wellbeing and learning needs.

Development of Academic Care Program:

- Working with the relevant teams, in the programming and resourcing for implementation and maintenance of the academic care program. This involves designing and developing appropriate prevention/intervention strategies involving children and young people, eg friendship, stress management and cyber safety.

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- Working with the Director of Boarding to ensure that relevant programs and strategies are in place to meet the social, emotional and academic needs of boarding students.

Records, Administration and Compliance:

- Maintaining appropriate confidential records of student meetings, issues and concerns.
- Documenting formal recommendations of actions to be taken.
- Conducting risk assessments, as required.
- Knowing and implementing the School Strategic Plan, school policies and other legislative requirements, including those that ensure child safety.
- Following the guidelines for School Counselling (as expressed in Guidance for School Counselling in Independent Schools, AISNSW).

Communication and Community Engagement:

- Presenting to staff and parents at staff meetings and parent information sessions as required.
- Writing articles for school publications and newsletter etc as required.
- Engaging in internal and external professional development opportunities or associations in areas relevant to girls' education, and girls' wellbeing needs.

Child Protection and Safety:

- Champion child safety practices in line with the School's commitment to safeguarding children.
- Comply with all legislative obligations regarding child protection and participate in ongoing child safety training.
- Report concerns relating to student wellbeing or safety to appropriate leadership.

Risk and Compliance:

- Adhere to the School's policies and procedures, including Child Safety, WHS, Emergency Procedures, and Critical Incident Management.

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- Actively support and uphold the School's values and professional standards.
- Support in the preparation of student care and support plans to assist all staff in the care and safety of students.

Uphold and promote high standards in all areas of endeavour

Other duties

- To participate in any training when required.
- Attend after hour meetings and events as required.
- Warden responsibilities as required.

Undertake other duties as required by the headmistress or her delegate

Key Working Relationships

- Headmistress
- Head of Senior School Students
- Heads of Year
- Director of Boarding
- Boarding staff
- Student Centre Team
- Teachers (7–12)
- Junior School Counsellor
- Risk and Compliance Manager
- Enrolments and Registrar Team

Qualifications and Experience

- Current full registration as a psychologist with the Australian Health Practitioner Regulation Agency (AHPRA).

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Selection criteria

The successful candidate will possess the following key attributes:

- Warm, approachable and student centred.
- Proven ability to work effectively as a team member as well as independently.
- Demonstrated interpersonal and communication skills, both written and oral, appropriate to a range of contexts.
- Calm, confident and resilient under pressure.
- Organised, with strong time-management skills.
- Discreet and professional, with a strong understanding of confidentiality and privacy.
- Flexible, adaptable and proactive.
- Willingness to actively engage in own professional learning and participation in relevant associations.

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Staff benefits

- Employee Assistance Program (EAP) counselling service
- Professional development workshops and seminars
- Annual research scholarships for academic and professional staff
- Microsoft computer for academic staff whilst employed at the school
- IT support provided by ICT Learning and Teaching Facilitators
- Free influenza vaccinations
- Staff Association membership includes invitations to social occasions
- Wellbeing program
- Salary packaging and novated leases available through preferred suppliers
- Voluntary superannuation and option to nominate personal superannuation fund
- Use of the school's gym and aquatic facilities
- Access to school Research Centre
- Access to school cafe to order lunch daily

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StCatherinesSchool



@stcatherinessyd



@StCatherinesSyd



www.linkedin.com/school/st-catherine's-school_2/



StCSchoolWaverley



WeChat ID scs2024



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