

St Catherine's Development Community Consultative Committee

Meeting No: 29

Date: Tuesday 15th February 2022, 6:30 – 8pm

Venue: Zoom

Attendees	
<p>Community members Danny Caretti – Charing Cross Precinct / neighbouring resident Julie McAlpin – Charing Cross Precinct Erik Kleinman – adjoining neighbour</p>	<p>St Catherine's Andrew Grech - HOFO Warwick Smith – Project Manager</p> <p>Independent Chair Professor Roberta Ryan</p> <p>Minute taker Georgia Peters</p>
<p>Apologies Mark Featherstone – Waverley Council Chelsea Hunnisett – Bronte Beach Precinct representative (now resigned from the committee) Kate Marshall – resident</p>	

Item	Description	Action
1	Welcome	
	RR welcomes everyone to the meeting, introduces GP as the new minute taker and invites DC to guide the agenda for the meeting.	
2	Apologies	
	KM and MF are apologies. RR says that MF provided the following update: He is waiting for the information the group has asked for and is unable to attend today because he is sick.	MF to send through the information as requested by WS
3	Minutes and matters arising	
	DC wants to cover the following four topics in this meeting: <ul style="list-style-type: none"> - Operational transport management plan (OTMP) - Compliance for the building when it opens and the Council's involvement - School crossing 	

	<p>- Garbage trucks.</p> <p>DC says he may talk to the Council directly about the above at some point.</p> <p>JM says compliance with Council is a huge issue. She says that it may be an issue that they need to take offline and to discuss with Mayor or General Manager. She says there is an ongoing issue of noncompliance in the LGA.</p> <p>EK says that he does not feel a need to speak to WS today since they had a meeting yesterday. The meeting on 14th February discussed 16 points related to boundary conditions and finishing the work inc. landscaping.</p> <p>WS says he will provide an update for the beginning of the year.</p> <p>AG discusses where the school is at in terms of occupancy issues and construction issues (finalization).</p> <p>RR asks where they are at in terms of completion.</p>	
4	Status of the crossing	
	<p>WS says they are currently completing defective works and working to satisfy the 88 conditions they need to satisfy prior to occupancy and use.</p> <p>The project team are currently trying to finalize the occupancy certificate with the Private Certification Authority (PCA).</p> <p>WS noted that there were 3 matters currently before Waverley Council's technical teams which were holding up completion of the project:</p> <ol style="list-style-type: none"> 1. Council signatures on 88B instruments relating to the new Storm Water On Site detention (OSD) tanks. 2. Signing off that after a review of the dilapidation reports submitted that there is no adverse structural damage to council's infrastructure. 3. Issuing a Road Opening Permit to undertake the Macpherson Street Pedestrian Crossing works. 	

	<p>WS says that the reason for requesting a status update from Mr. Featherstone regarding these 3 matters is due to the fact that the Contractor and the PCA are both waiting for input from Council.</p> <p>WS noted that a dilapidation report for the public infrastructure had been prepared and submitted to Waverley Council for their review. Council is to review and agree to the extent of rectification work required.</p> <p>Council's remediation team did not review the dilapidation report and instead passed it to the public domain section and have requested that the remediation be submitted as a public domain application, which the contractor has subsequently prepared and submitted to Waverley Council.</p> <p>WS requests MF to update the CCC regarding the Council's approval of the dilapidation report and the status of the Road Opening Permit relating to the crossing via the Chair of the CCC on 09.02.22.</p> <p>WS continues that the permit to work on the crossing was rejected initially after application on 7.10.22, when they reapplied on 16 December it was rejected again. Council have stated that the reason they will not issue the ROP is because the Council have not approved the crossing in accordance with Condition B2. WS confirms that Waverley Council are not the consent authority in this instance and that DPIE have approved condition B2.</p> <p>WS noted that Council Representatives appear to be misunderstanding the requirements of the consent and were unnecessarily delaying the processing of these three matters.</p> <p>WS noted that the development consent has been issued in accordance with the Environment Planning & Assessment Act by the Planning Assessment Commission.</p> <p>WS noted that the Consent Authority was DPIE in this instance and not Waverley Council.</p> <p>WS noted that the school was trying to complete the project in accordance with the conditions of the</p>	<p>DC to follow up with Council about the crossing.</p>
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approved consent and Waverley Council was preventing required works under the consent from occurring.

WS noted that in terms of the pedestrian crossing works:

- The Secretary has previously advised that Condition B2 has been satisfied (design aspects of the pedestrian crossing)
- The contractor has attempted on two occasions to commence the required works under condition E2 of the consent (construction of the Macpherson St pedestrian crossing and bus stop works)
- The Council officers have refused issuing of the Road Opening permit because they wish to challenge Condition B2
- The school wishes to complete the crossing works
- The CCC has advised that the community are in support of the crossing works.

WS says it his understanding that the community also wants the new pedestrian crossing works completed to increase street parking provisions, to improve the efficiency and capacity of the “Kiss & Drop” procedures on Macpherson St and to improve general safety and traffic congestion.

RR asks WS if Council has reviewed the application for the road occupancy permit?

WS said that they refused it on the grounds that they didn't approve of the crossing relocation.

DC believes that the unofficial reason for the Council's objection has been because parents didn't drive down to the far end of the drop off point because it is too far from the start of the queue. DC says parents don't want to drop their kids that far away from the existing entrance because of the walk. Secondly, placing the crossing there would put it too close to the underground parking exit. In this scenario, cars would be turning directly into the crossing which may be dangerous.

	<p>DC says that the Precinct would like the crossing moved down the road.</p> <p>RR asks for clarification. Is it the case that the community want this and the Council is blocking them?</p> <p>DC says that some community members don't want it moved. He says a refuge island/blister crossing has been built at the top of Macpherson St to assist pedestrians crossing safely close to the existing roundabout at Albion and McPherson Sts. DC assumes that Council made these adjustments so that people didn't have to walk further east on Macpherson St to get to the school crossing and people could cross safely near the roundabout.</p> <p>RR asks about approval for the occupancy certificate.</p> <p>WS says that if the Macpherson St pedestrian crossing is not completed then a number of conditions within the development consent will be rendered irrelevant.</p>	
5	Council's compliance	
	<p>JM says there is a concerningly high turnover of staff at Council and that they are under-resourced. She says that it is bad they are treating the crossing issue as they are.</p> <p>DC says that it is often the case that projects get approved and then morph into something else and Council does not have the resources to monitor compliance.</p> <p>DC says he is unsure about how Council is going to monitor compliance at the school and aquatic center. DC suggests that the school needs to hire an independent complying authority to report to the community and residents.</p> <p>RR asks if the concern is that Council cannot monitor events efficiently to ensure compliance.</p> <p>JM says they struggle with parking and that it worries residents.</p> <p>DC says they will bring up this question at the upcoming precinct meeting.</p>	

	<p>RR asks if this issue should be signaled to MF.</p> <p>JM believes the issue to be a structural one and struggles to see what could be done to amend it. She says it is a matter of state government locking Councils.</p> <p>AG says that the school are self-reporting their compliance of the indicative usage profile. They have a student cap which is public due to the student census being reported through the MySchool website. He says this is an official record that the government can audit, as student numbers are used for government funding.</p> <p>AG says that otherwise, for the smaller events like the water polo team training with 20 people, the school would self-report.</p> <p>DC says that this lack of control means that they are more cars on the road. He is worried that if more students attend a given event than allowed and this is not checked, then it will slowly become the norm.</p> <p>AG reiterates that there are a range of events put on by the school that are all publicly available on the CCC. He noted that this information has been published on the school's website and the list of events has been shared with the CCC at the start of every term for a few years now. He says this is evidence of their compliance.</p> <p>JM says that it would be helpful to understand Council's role with the school's compliance.</p> <p>JM says that the key issues are traffic management and public transportation. She expresses her disappointment that a Council representative isn't present at the meeting tonight. She believes that these meetings would benefit from the regular presence of Council.</p>	<p>MF at the next meeting – the discussion contained in this section to be revisited with him present.</p>
6	Charring Cross Village Precinct Motion	
	<p>DC reads this motion to the group.</p> <p><i>“Charing Cross Village Precinct urges that the St Catherine’s CCC ensures that traffic surveys for the OTMP are well subscribed and accurate. This is to ensure that the Neighbours and Charing Cross</i></p>	

	<p><i>Community have full confidence that they get an accurate picture of traffic, parking, drop offs and pick ups around St Catherine’s School weekdays and weekends”</i></p> <p>DC says that this motion follows concern from local residents about:</p> <ul style="list-style-type: none"> - The incorrect calculation / anomaly of Leichhardt St drop-offs and concern about other incorrect monitored traffic information - The lack of encouragement by the school to ensure large student and staff participation numbers in surveys - According to the TRAFFIX survey rates of non-participation are as follows: <ul style="list-style-type: none"> o 72% in primary school o 38% in secondary o 42% of teachers (Page 21 of OTMP (2021) report) - DC says the above numbers are not reassuring for residents. <p>DC says that there is no monitoring of unofficial drop-offs / pick-ups.</p> <p>DC is concerned about the imminent opening of the facility and the lack of any plan to monitor traffic and parking during nights and weekends.</p>	
7	OTMP	
	<p>RR asks about the process for the next plan.</p> <p>WS says that the latest OTMP is an updated document. It acknowledges what was missing from previous reports and what actions have been identified for the next transport survey to make future reports more accurate. WS welcomes any ongoing feedback from the group on the OTMP to make it more accurate.</p> <p>WS says that there is no point doing future surveys if the Macpherson St pedestrian crossing is not moved since one important purpose of the survey is to measure the impact of change on traffic flows in Macpherson St to measure the anticipated improvement.</p>	

	<p>WS says that the timeframe for the next report is Easter holidays/Term 2.</p> <p>DC asks how they are going to monitor nights and weekends?</p> <p>AG says that the tread counts are used from a full week of term time and outside of term time. All 14 days of monitoring are counted – including Saturdays and during times when sport is being held.</p> <p>DC asks if nights are going to be reported on. His concern is that there is a lack of consistency in monitoring.</p> <p>AG says that there are night-time events occurring at the School now.</p> <p>JM says that big events do not happen early in the first semester so that period is not a good time to be monitoring.</p> <p>AG says that there is a peak in traffic at the close of school and following COB hours (5:30-6:30 and later). He says they are continuing to monitor traffic although this monitoring does not happen every day.</p> <p>RR says that the brief recommends the appointment of a traffic manager. The CCC is to look at this brief.</p> <p>DC says that night events are problematic for traffic because they do not have drop-off zones on weekends and nights.</p> <p>JM does not want to see the reservation of carparks during these periods because of the strain on parking.</p> <p>AG says that for the annual count they need to capture a two-week period of tread counts. The CCC can have a say in the ideal period to be monitored. One week needs to be in-term and the other outside of term.</p> <p>JM suggests a week in Term 2.</p> <p>WS refers to condition F2 – post-occupation conditions. This one requires reviews of street traffic and parking conditions, complaints, and issues arising in this</p>	<p>AG to send through events of Term 2.</p> <p>AG to distribute survey plan including methodology and timing to the group once it is developed.</p>
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	<p>meeting. It also requires a review to be undertaken 6 months following an increase in students.</p> <p>WS highlights two major areas for improvement. These include the space in front of DC's driveway and surveying during large events. A separate comparison needs to be undertaken of conditions during major events and conditions during drop off/pick up.</p> <p>AG says they will disseminate a survey to staff and students to be included in the brief. He says it would be useful if these survey questions were similar to last year's questions so they can track any changes. He says that now is the prime time to be considering any additional questions the group wants included in the survey.</p> <p>RR asks about drop-off and pick-up zones during events.</p> <p>WS says it is an informal pick-up system after school hours. AG says that monitoring of event modes needs to occur.</p> <p>DC says that the reason events start at 6:30pm is so that residents are able to park on the streets before the event and after work. The events then cease at 9:30pm so as not to disturb local residents.</p> <p>RR asks when the brief will be shared with the group. She asks for the group to be informed so they can provide recommendations and adjustments.</p> <p>WS says that this brief will be developed in late February.</p>	
8	Report	
	<p>DC asks that the version of the report the CCC received was different to the finalized copy. He asks why the group didn't see it before it was tabled to the state government.</p> <p>WS says his understanding was that he was to send through the updated report which identified that the Leichhardt St drop-off zone be monitored for an additional hour and that the driveways adjacent to DC's residence be monitored during the next survey.</p>	

	<p>DC says there are multiple points in the report that he would have wanted to discuss and amend prior to its finalization. He is concerned about the independence of the report. "Traffix" reports to the school and in his view should report to the PAC first as part of the conditions.</p> <p>He enumerates his concerns as follows:</p> <ul style="list-style-type: none"> - P. 80 "trumpets" that the School is meeting its targets and can be expanded in coming years. The report states: <i>"This will enable future potential expansion of the school to 2030 as planned"</i> <ul style="list-style-type: none"> o He says that this is pre-emptive given the state of the traffic were the school to expand. The school has an obligation to prove each year that there is no increase in traffic around the school. The monitoring of the traffic is ongoing. He asks whether it is more appropriate for TRAFFIX to come to that conclusion. He thinks it would be PAC's job to reach a conclusion on this issue, not the schools. o WS agrees and says that their current compliance does not automatically confirm compliance in the future. This is why surveys are undertaken annually. - The report mentions a traffic controller on Leichhardt St. <ul style="list-style-type: none"> o DC has observed primary school children not getting out of the car until the traffic controller was there to open the car door for them which delays the process and increases car queueing. Traffic clogs up movement at the roundabout. o AG says that he is unaware that this is the operating procedure. He will check and report back. - Weekend monitoring plan <ul style="list-style-type: none"> o DC says the report of weekend traffic monitoring should have contained more specifics. - Leichhardt St drop-off anomaly <ul style="list-style-type: none"> o He says that TRAFFIX excuse the incorrect monitoring of drop-offs and pick-ups on Leichhardt St with every 	<p>DC to share his notes regarding the report to GP and the group, if necessary.</p>
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	<p>reason except for human error. He asks if they received an explanation from the contractor. He asks whether they considered that the last week of term is a time when kids go on holidays early, so there are less drop off.</p> <ul style="list-style-type: none"> ○ DC is concerned that they are not taking into account what has been decided in CCC meetings such as the decision to shift monitoring from the last week of term to the first week of term. He says this should have been mentioned in the report. <ul style="list-style-type: none"> - P. 64 - The report hypothesizes about drop-off patterns i.e. claiming that students were dropped off in neighbouring streets. DC asks how many parents surveyed said they did that. He points out that these claims do not stem from evidence or consultation with parents. <ul style="list-style-type: none"> ○ JM says this is more aptly characterized as an assumption. - P. 64 – DC asks what the following means: <i>“Investigation into whether the OTMP can be altered to provide more evenly distributed drop-off and pick-up usage should be considered”</i> - P. 65, <i>Future Strategies</i> - The TRAFFIX report contradicts itself by claiming that cycling and carpooling is a strategy which does not work and then claiming that cycling and carpooling are future strategies to reduce traffic. - On P. 63 there is a large discrepancy between drop-offs and pick-ups. DC asks why? - P. 75 – When are the results of the parking survey being shared? Who is the traffic controller to be reporting to the CCC? - P. 78 (s. 8.3), <i>Promotional Information</i> – There was no reference or note to recommend or encourage that visitors coming to events at the school do not bring their cars. - P. 86 – Discrepancy in estimated parking numbers over a range of events. <ul style="list-style-type: none"> ○ Not all parking spaces can be provided to attendees of events because some staff will need them. The report does not indicate how many staff will be present at a given event. This omission means that the figures regarding spaces needed 	
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	<p>on the street are incorrect. DC highlights that he has flagged this concern before at a CCC meeting but he does not feel as though anyone has taken notice for the OTMP.</p> <ul style="list-style-type: none"> - Seeking clarification on “external hire” - Numbers of parking spaces for events do not take into account staff numbers. - P. 11 – Regarding survey samples. <ul style="list-style-type: none"> o Why do we not get the information provided to the question of where people park in the streets? o Information regarding where those that drive and are picked up/dropped off is not available. o What is being done about changing the surveys? He says this has been discussed but has not yet been translated to OTMP. <p>DC feels as though these meetings are rubber stamps and is unsure if any of the information shared/recommended here is passed onto TRAFFIX</p> <p>RR says that the relevant stakeholders have been present at many of these meetings, and that information shared in these meetings is recorded and disseminated to all relevant parties. RR highlights that this group has had considerable input into the development of the annual traffic survey. She acknowledges that the CCCs input into the report in question was limited.</p> <p>DC is worried that the report is being funded by the school and asks who the school is reporting to.</p> <p>RR says that being paid by someone does not mean their integrity is compromised. She says that it is in the school’s interest to get these traffic concerns right. It is an ongoing process.</p> <p>JM says that Council’s presence at these meetings would be beneficial. She believes that the report wasn’t well-written but that it did address some community concerns.</p>	<p>In future meetings AG is to provide a brief traffic control update meeting with an associated one-page report.</p>
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	<p>DC says that residents are not experts on matters of local government and that he has spent hours assessing information to ensure its accuracy. He believes the people producing these reports are capable of making mistakes.</p> <p>RR agrees that the tread count was done incorrectly.</p> <p>WS says that the school is committed to improving accuracy. WS suggests a meeting with the traffic surveying company prior to the next traffic monitoring process to address any emerging or previous concerns.</p> <p>JM says that staff should be encouraged to park at the Westfields.</p> <p>JM asks if the school runs its timetable for events past neighbouring schools to locate big events running on the same day.</p> <p>AG says that this is not an existing protocol.</p> <p>RR asks for comments from WS and AG.</p> <p>AG clarifies that he is in effect the traffic controller reporting to the CCC mentioned in the report as the traffic controller reports findings directly to him as part of his responsibilities.</p> <p>DC notes that the report makes a distinction between AG' role and the role of the traffic management controller.</p>	
<p>9</p>	<p>Garbage collection</p>	
	<p>AG says following the approval of an occupation certificate, garbage collection will be moved to Leichhardt Lane.</p> <p>DC asks if once the facility is open, will garbage collection be happening, as it has previously, at 5am?</p> <p>DC says the school's fire alarm went off at 2:30am about a month ago.</p> <p>WS apologizes and explains that as the new building is integrated and commissioned with the rest of the school a few false alarms have happened.</p>	

	<p>EK says that he had a meeting with the strata committee regarding the concrete work and possibility of future cracks. He says there is a seven year warranty. EK ask if an agreement between the school and strata committee can be formulated.</p> <p>AG takes this on notice and says that the school and strata committee will write up a separate agreement regarding the use and maintenance of the Garbage Bin enclosure.</p>	
10	Beginning of year school updates - AG	
	<p>School has been in session for three weeks. They are currently “cohorting” in accordance with COVID health safety protocols.</p> <p>Sport and co-curricular activities are going ahead.</p> <p>Student number is at 1035, which is 15 under the cap.</p> <p>152 students catch a private bus service to and from school. AG reports a surge in demand for buses going South, around Maroubra. He speculates that this demand is linked to the change in bus routes at the end of last year.</p> <p>The school and Richard Crookes Constructions are preparing for the end of the 1800 service. A final communication will go out to the construction alert email group maintained by Richard Crookes Constructions and it will offer recipients the opportunity to register for event updates with St Catherine’s.</p> <p>AG reports that the school has acquired 9 Leichhardt St.</p> <p>DC asks what this property will be used for.</p> <p>AG says it is currently being rented and that they are unsure what purpose it will serve at this point.</p> <p>RR says that thought needs to go toward ongoing communication channels. Are ongoing letterbox drops by the school going to be in place?</p> <p>AG says this hasn’t been a concern recently because they haven’t been running events. During COVID they</p>	

	<p>were disseminating information via the CCC and publishing it on the CCC website on a term-by-term basis.</p> <p>DC says that letterbox drops before major events are a condition.</p> <p>RR asks about the parameters of the letterbox drop.</p> <p>AG says that the area for letterbox drops was decided in a previous CCC meeting.</p> <p>WS clarified that letterbox drops are not a condition. WS says that F1 (c) requires them to establish a notification system that may include a letterbox drop or through electronic means.</p> <p>DC says letterbox drops are preferable since many people in the area do not have email.</p> <p>DC asks where the events, planned to be held in the soon-to-be-built research center, will happen in the meantime?</p> <p>AG says events noted to be held in the new library are continuing on in the existing library (e.g. Borders Study sessions after dinner), and that the event guide is indicative.</p> <p>WS says they can look at changing the above. They are required to forecast events 5 years ahead of time which can cause issues when big changes are happening.</p> <p>DC asks what the external hire events are.</p> <p>AG says that this refers to Paddington Public School and Waverley College which used the school's facilities prior to the development. When the indicative usage profile was created, external hire to schools was meant to continue. External hire is limited to entities who have previously used them.</p>	
11	Next meeting	
	RR asks about timing for next meeting – what time is convenient with the survey about the traffic?	WS to send through detailed conditions.

	WS suggests Tuesday 22nd March (6:30 - 8pm) so they can prepare in early March the brief and circulate it for the meeting.	GP and DC to compare notes from above for accuracy and detail.
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