

## St Catherine's Development Community Consultative Committee

**Meeting No:** 30

**Date:** Tuesday 22 March 2022, 6:30 – 8:30pm

**Venue:** St Catherine's School

<b>Attendees</b>	
<p><b>Community members</b>                      Danny Caretti – Charing Cross Precinct / neighbouring resident                      Julie McAlpin – Charing Cross Precinct                      Eric Kleiman – adjoining neighbour                      Kate Marshall – resident</p> <p><b>Waverley Council</b>                      Healy Holt (via zoom)</p>	<p><b>St Catherine's</b>                      Andrew Grech                      Warwick Smith</p> <p><b>Independent Chair</b>                      Professor Roberta Ryan</p> <p><b>Minute taker</b>                      Georgia Peters</p>
<p><b>Apologies</b>                      Mark Featherstone – Waverley Council, in his place is Healy Holt</p>	

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1</b>	<b>Welcome</b>	
	RR welcomes everyone to the meeting, everyone introduces themselves, including HH who is attending in the place of MF.	
<b>2</b>	<b>Apologies</b>	
	MF is an apology, HH is standing in for MF.	
<b>3</b>	<b>Minutes and matters arising</b>	
	EK and JM sign off on the last meetings minutes.	
<b>4</b>	<b>Update from WS</b>	
	Regarding the contract with Richard Crookes Constructions (RC):  Practical completion has been signed off which means that the main building phase is basically complete. This finished on 28 February.	

AG says there have been delays. Usually the ceremonious opening happens alongside the Occupancy Certificate (OC). However, in this case, the opening happened but the building is not being used because the OC has not been issued. RC did an announcement to their mailing list announcing the building's completion and to contact the school about any issues from this point forward.

AG clarifies that there was a ceremonial opening of the building but use of the facility will not take place until the OC or interim OC has been issued.

DC asks if there will be another event for its opening when it is able to be used.

AG says there will be a gala performance in Term 3.

DC asks why there was a ceremonious opening when it cannot be used.

AG says it was to coordinate with the dignitaries' present. It was planned ahead of time, and they were sure that the building would be running by now. The big events will commence in July.

WS says that while the building is not open, they are doing minor construction and maintenance works with RC – the type of tweaking usually done during holidays. Recently they did a leak test and the building performed well.

EK notes the climbers he saw the other day going into where the storm water tanks are located.

WS discusses the storm water tanks cleanout and maintenance undertaken recently.

DC highlights running water noticed out the front of the School and asks if this is constant?

WS responds that this is part of the stormwater system. He has notified RC to cover the pit so that the gurgle sounds at the School is minimized. It is being temporarily patched up.

<p>EK asks if it is possible for these pumps not to run 24/7? He hears big flows of water coming out unexpectedly at night which are loud.</p> <p>WS says it is coming from a pump in the center of the School. It automatically releases water once it reaches a certain threshold. He says they can review this.</p> <p>WS says that work on Macpherson St is getting started within three weeks.</p> <p>RR asks for progress on the OC.</p> <p>WS says that there are 3 matters outstanding which are delaying the approval of the OC. The project delivery unit of the Department met today (22.03.22) and he anticipates an update soon. He is hoping an interim OC will be issued soon.</p> <p>RR asks if the Department is facilitating communication with Waverley Council.</p> <p>WS says they are not and he is hoping to gain some clarity.</p> <p>KM asks how long an interim OC applies for.</p> <p>WS says it does not apply for long. The interim OC includes all elements excluding those non-serious conditions which have not yet been met. The conditions which don't have approval don't significantly impact the function of the building. WS notes that the dilapidation report is outstanding as well as a road opening permit from Council.</p> <p>RR asks how people will know when the interim OC has been successful.</p> <p>WS proposed to the Department that within 6 months of getting the road opening permit, they would commence the work. This will take 5 weeks. They are going to attempt to coordinate this so that it falls during the school holidays to minimize impact on traffic. If RC is still commissioned to do this work they will do a letterbox drop about what they are doing, and when they plan to do it. If the RC contract has</p>	<p>WS to follow up on the noise produced by the water pump.</p>
---	---

	<p>expired (30 June), they will organize a subcontractor to do the same.</p> <p>AG says that this may be announced through the RC signup list that was sent through once they completed the work.</p>	<p>AG to put CCC members on this contact list.</p>
<b>5</b>	<b>Update from Council - HH</b>	
	<p>HH is working on the three conditions that WS flagged but he is unsure of a timeline for that; they may take some time.</p> <p>HH mentions Dan who RR and WS know.</p> <p>DC mentions the school crossing. DC saw MF's email to WS regarding a decision about moving the school crossing. DC asks if it is the case that no decision has been made officially and if there is a backup plan.</p> <p>WS says that the relocation has been approved, even though Council may have a different view. Discussing and a briefing with the Department will illuminate a way forward.</p> <p>WS says it is the school's intention to get it in the right position. The Department's view is that there is approval under the EPIA Act. It is also approved by the Waverley Traffic Committee. It will be moved in accordance with consent.</p> <p>DC asks why it is taking so long. The group indicates that they also have this question.</p> <p>WS says they don't know and RR indicates that no one present is responsible for the delay.</p> <p>AG says the school Principal and its Chair have a formal meeting with the Mayor next week to run through these issues.</p>	
<b>6</b>	<b>School update - AG</b>	
	<ul style="list-style-type: none"> <li>- It's week 8, sport has been running and parents have been onsite.</li> <li>- Some events have been cancelled or made students-only events.</li> <li>- The health orders adjustment means that vaccination for staff remains a requirement</li> </ul>	

	<p>while other conditions about visitors are more flexible.</p> <ul style="list-style-type: none"> <li>- During school hours the students wear masks, which is the expectation for the rest of the term.</li> <li>- One entire year group is learning from home because so many of them were out sick.</li> <li>- Less activities being run because of the above.</li> <li>- The new facility is ready to go with the new aquatic center, swimming lessons will commence in term 2.</li> <li>- There is disappointment about not being able to use the new space. Since they were cohorting at the beginning of the year they could have used the extra space.</li> </ul> <p>KM asks if the pool has water in it.</p> <p>WS says it has been filled since December. Treatment has been done and the cleaners are cleaning it.</p> <p>AG adds that aquatic staff have been employed since January.</p> <p>KM asks how the noise is with the pool.</p> <p>EK responds that it has been quiet since they haven't been using it. He is worried about whistles in the early morning.</p> <p>KM also notes cheering as a potential noise issue.</p>	
<b>7</b>	<b>TRAFFIX survey - AG</b>	
	<ul style="list-style-type: none"> <li>- The tread count is usually done during the term 1 holidays annually, for consistency.</li> <li>- As agreed at the last CCC, tread counts will occur in the second week of the upcoming Easter holidays.</li> <li>- A handout was provided to community members with school events to inform a decision about when they want the tread count in term to be conducted.</li> </ul> <p>The group decides on the week starting Wednesday 27<sup>th</sup> April and finishing on the Tuesday 3<sup>rd</sup> May.</p>	

	AG clarifies that, by then, after-school activities will be back in action.	
<b>8</b>	<b>OTMP – AG</b>	
	<p><i>Travel surveys</i> DC emailed suggestions about the travel surveys.</p> <p>AG says that the traffic consultant builds the surveys and provides them with the link that they disseminate. He provides the group with the draft survey questions and asks the group for feedback.</p> <p>AG says that they aim to get the questions out after the tread count comes back in.</p> <p>RR notes that if you change the wording of a question you diminish the capacity to compare it from previous years.</p> <p>RR warns against “editorializing” the question.</p> <p>DC wants to add follow up questions to existing questions.</p> <p>WS says that DC made a good point about asking follow-up questions regarding <i>where</i> people are being dropped off following questions about <i>whether</i> they are dropped off in private vehicles.</p> <p>RR notes a follow up question is needed with Q3.</p> <p>JM says that the more questions there are, the less people are going to make it to the bottom of the survey.</p> <p>WS suggests <b>two-week turnaround for feedback on survey questions – 5 April.</b></p> <p>WS highlights the handout: WS Scope of Services, Traffic Planning which goes into the brief to the traffic consultant. Depending on timing they may have to get it to TRAFFIX.</p> <p>WS notes some existing changes which were made on the basis of the community’s feedback.</p> <p>WS asks DC to note his comment about Albion St in the feedback on the brief to the traffic consultant so</p>	<p>The group to return comments on the survey questions by <b>5 April.</b></p> <p>The group to return comments on the WS scope of services by <b>29 March.</b></p>

	<p>they can widen the parameters of their area of interest.</p> <p>DC suggests that AG send out reminders to parents about being considerate of St Cath's residential neighbours when driving and parking in local streets. For example, not dropping off or blocking private driveways</p> <p>DC asks whether the survey engineer could come to the meeting or read the minutes.</p> <p>WS says that the survey engineer will read the matters arising of the minutes and present to the CCC meeting.</p> <p>DC raises his title on the community page and signals that it is incorrect. His title should read 'Charing Cross Precinct Executive and Local Neighbour.'</p> <p>AG will resolve this.</p> <p>RR raises replacing CH in the committee.</p> <p>DC says that if TRAFFIX does the tread count and review again, they will likely be improved.</p> <p>AG raises comments that he received the last time regarding reporting. He says that the school has a generic email that people can use for complaints. This will transfer these complaints to their communications staff member, Marilyn, who is also responsible for scheduling events. Marilyn has been asked to record complaints they receive and summaries of relevant complaints will be presented to the meeting.</p> <p>The structure of meetings from this point will include a school update.</p> <p>DC suggests making this generic email and contact telephone number more publicly accessible.</p> <p>The group suggests distributing it on platforms such as Facebook.</p>	<p>Briefing and presentation by survey engineer to be held.</p> <p>JM and DC to distribute the email through the Precinct.</p> <p>EK to put email on notice board.</p>
--	--	--

	<p>JM says that bus use is positive and notes that around 500 students are using public transport to get to school. Around 400 are getting here through other means, primarily via private vehicle.</p> <p>AG says 4 of the 5 routes are over-subscribed. They have a waitlist for a new bus.</p> <p>EK asks if the use of public transport (PT) fluctuates with the weather.</p> <p>AG says that split families is a factor impacting PT use. Some days children go to different parents through different transport types.</p> <p>WS notes that COVID would scare people from catching buses too.</p> <p>JM asks HH if Council has access to Opal card data.</p> <p>HH says no but thinks that the School could request it.</p> <p>KM notes changing bus routes.</p> <p>AG notes an incident between a parent and a Council ranger that happened about 10 days prior. AG has spoken to the parent about the incident.</p> <p>AG is suggesting to parents that they wait to pick up their child after traffic clears at 3:35pm.</p>	<p>JM to pursue accessing opal card data.</p>
<b>9</b>	<b>DC suggestions</b>	
9.1	St Catherine's	
	<p>DC notes that the work of the CCC has been reactive and suggests that the CCC works to be proactive.</p> <p>DC runs through the following suggestions:</p> <ol style="list-style-type: none"> <li>1. Establish an email list and telephone number for resident complaints. <ul style="list-style-type: none"> <li>- DC notes that AG has already addressed this and is putting this into motion.</li> </ul> </li> <li>2. Promote community member knowledge of the complaint number through a letterbox drop.</li> <li>3. School to report complaints and log them onto the RPAC website. <ul style="list-style-type: none"> <li>- RR says that the complaints will be captured in the minutes.</li> </ul> </li> </ol>	



	<p>4. Survey: Staff and students being asked about pick-up and drop-off to be included in OTMP.</p> <p>5. Students and staff to be asked questions in light of the opening of the new centre.</p> <p>DC asks how they are going to ask about parking location in the survey.</p> <p>AG says they are including weekend traffic patterns.</p> <p>RR suggests that they ask in the survey how people travel to the school at night.</p> <p>EK asks if they are capturing people coming from other schools visiting St Cath's, such as for sports, in the survey.</p> <p>RR suggests that students could approach people with this question as a part of a school project.</p> <p>WS says this might be limited since you won't know the total number of people attending.</p> <p>RR replies that while it is not definitive, it is indicative.</p> <p>KM asks whether the new facility is open to the public such as for plays.</p> <p>AG wants to hold events but is limited by the development consent conditions. He notes that the school has already received requests to hire the facility for the pool.</p> <p>DC continues with the following suggestions:</p> <ol style="list-style-type: none"> <li>6. OTMP: there is no promotion of public transport, taxis or Ubers for evening events. He asks them to consider promoting use of public transport.</li> <li>7. OTMP to be tabled at the CCC before it is finalised.</li> <li>8. Establishment of a Pick Up Drop Off (PUDO) zone for evening events.</li> <li>9. A representative of the School and a residential representative of the CCC walk around the school mornings and evenings on an ad hoc basis to note traffic. He suggests</li> </ol>	<p>DC to schedule times with AG to walk around school.</p>
--	--	--

	<p>that this takes place once or twice a term and report to CCC.</p> <p>10. Traffic controllers should wear hi-vis and carry traffic wands to move traffic along with more authority. This may include some form of traffic management training.</p> <p>11. Improving Council participation, DC would find a report of fines issued around these streets beneficial.</p> <p>RR says that they will need to specify what streets they are interested in.</p> <p>HH says they don't collect information about fines specific to streets.</p> <p>RR raises the reviewing process for OTMP.</p> <p>WS: the opportunity for reviewing takes place 6 months after the first major event.</p> <p>DC notes that last time the version of OTMP they saw was different to the published version.</p> <p>RR clarifies that the OTMP is also subject to regular review.</p> <p>JM says that the Mayor and her met with someone in Council to discuss possible timing of PUDO and an Uber initiative with the school.</p>	<p>HH to investigate possibility of reporting on fines by streets.</p>
9.2	Waverley Council	
	<p>DC asks how Council is going to monitor compliance of the school.</p> <p>HH says that Council does not proactively monitor compliance for conditions of consent.</p> <p>DC says that compels residents to police the conditions of consent.</p> <p>HH says that Council's resources are finite and checking compliance where there is no demonstrable issue is a waste of resources. After the OC, businesses and buildings should be operating within the conditions, and if they are not this must be reported.</p>	

	<p>JM says that this may be an issue to take up with the General Manager.</p> <p>DC responds that people often don't complain and then breaches become normal behaviour.</p> <p>RR flags that people don't necessarily know what to complain about.</p> <p>JM suggests that there should be dissemination of information about conditions for consent.</p> <p>HH says that these meetings are a good avenue for Council to be notified of any breaches. He notes that a breach of compliance with consent is a \$6,000 fine which they are hesitant to issue in the first instance.</p> <p>RR notes that one of the rationales of this meeting being set for two years after the completion of works is the above.</p> <p>DC says that the precinct will continue to monitor compliance with consent even after the term of the CCC meetings.</p> <p>HH also notes that Council does not operate at night and cannot respond immediately to breaches occurring out of office hours. Like any complaint, you are relying on the impacted party to come forward.</p> <p>RR says that you can call EPA when it's happening at night, which is then forwarded to Council.</p>	
9.3	TRAFFIX	
	DC asks if it is possible for a TRAFFIX representative to attend these meetings. Can information about complaints received by the school be put in the report?	
9.4	CCC residents and TRAFFIX	
	<p>DC asks if a representative of this Committee can scrutinize at the location when the on-street counts are happening.</p> <p>WS clarifies that including a summary of parking fines in the OTMP is not a requirement of consent, but that it would be included because of consultation within this committee.</p>	

	<p>RR says that it will paint a fuller picture.</p> <p>JM mirrors this saying that this picture will capture why the use of surveys is important.</p>	
<b>10</b>	<b>AOB</b>	
	<p>RR thanks CH and DE for their service in the CCC.</p> <p>WS asks if there is a way for the Precinct to identify business carparks that could be used for school events held at night.</p> <p>The group suggest the following, to be looked into:</p> <ul style="list-style-type: none"> <li>- Queen's Park</li> <li>- Westfield</li> <li>- Council</li> <li>- Waverley Public School and other neighbouring schools</li> <li>- Waverley library</li> <li>- Officeworks</li> <li>- Old Coles</li> <li>- Bronte Beach</li> </ul>	<p>RR to follow up with CH about a replacement from that Precinct.</p> <p>AG to send through digital version of the handout provided in the meeting.</p>
<b>11</b>	<b>Next meeting</b>	
	<p><b>Feedback on brief for traffic consultant to be returned in a week by <b>March 29.</b></b></p> <p><b>Feedback on surveys to be returned in a fortnight by <b>April 5.</b></b></p> <p>Next meeting: Monday, 2<sup>nd</sup> May, 6:30-8:30pm.</p>	