

## St Catherine's Development Community Consultative Committee

**Meeting No:** 22

**Date:** Tuesday 17 November, 6.30pm

**Venue:** Zoom video link

<b>Attendees</b>	
<p><b>Community Members:</b> Chelsea Hunnisett – Bronte Beach Precinct Julie McAlpin – Charing Cross Precinct</p> <p><b>Waverley Council</b> Tony Pavlovic</p>	<p><b>St Catherine's</b> Andrew Grech Warwick Smith</p> <p><b>Richard Crookes</b> Belal Afyouni - Project Manager Cameron Waller – Construction Manager</p> <p><b>Independent Chair</b> Roberta Ryan</p> <p><b>Minute taker</b> Stella Cimarosti</p>
<p><b>Apologies:</b> Danny Caretti – Charing Cross Precinct/ neighbouring resident, Dom Egan – Resident, Kate Marshall – resident</p>	

Item	Description	Action
<b>1</b>	<b>Welcome and introductions</b>	
<b>2</b>	<b>Apologies</b>	
<b>3</b>	<b>Acceptance of minutes from September 2020</b>	
3.1	JM and WS accepted minutes from previous meeting.	
<b>4</b>	<b>Actions arising</b>	
4.1	<p>Action 5.3 from previous meeting – School drop off and pick up</p> <p>AG noted that the school has increased monitoring of drop off and pick up paying particular attention to driveways. While the situation has improved people are still pulling up over driveways when they drop off and school staff are moving people on when this occurs. The school has also communicated to the junior school that they should be using Leichhardt Street for drop off and pick up.</p> <p>JM noted that the community had seen an improvement in the traffic.</p> <p>AG advised that the school are communicating with parents regarding 2021. As part of this the private bus service is being advertised and registrations for this are underway. If the school receives increased demand it will increase capacity of the service. At this stage parents are still not permitted on school grounds so all of the parent meetings are being held via zoom.</p>	

	<p>The school would generally communicate around this time of year regarding speech night. This is typically an evening event however, as parents aren't allowed on campus - speech night will be a student only event held in the afternoon and streamed to parents.</p> <p>New guidelines for COVID are expected in January 2021 which will dictate how events are managed early next year.</p>	
4.2	Action 6.2 from previous meeting. Richard Crookes COVID safe procedures attached to minutes.	
<b>5</b>	<b>Stage 1 Update</b>	
5.1	<p>Update from BA on construction:</p> <ul style="list-style-type: none"> <li>• Work on site is going well.</li> <li>• Work to build the structure has started and work to complete the structure of the fly tower area should be completed by the end of the week.</li> <li>• The pre-cast columns are being delivered and should all be received by January.</li> <li>• Work Zone parking is still in use.</li> </ul> <p>RR questioned if the project was on schedule?</p> <p>BA advised that the work is on track to be completed in August 2021. Wind and weather will still impact the job and may push the end date. Removal of the crane is scheduled for 7 February and council have approved the road closure.</p> <p>WS asked what the schedule was looking like over the Christmas period.</p> <p>BA advised that the plan is to work through Christmas. No work will be carried out on public holidays or on RDO's. Other than the public holidays, Tuesday 29 December is an RDO for staff.</p> <p>RR questioned if this information would be communicated.</p> <p>BA advised that the next construction update will go out in about two weeks and will include information about Christmas.</p> <p>AG noted that some of the Christmas work is likely to involve closure of the school car park. The school are working to avoid having staff park on the street during this time.</p> <p>RR asked if any noisy work was coming up.</p> <p>BA advised that structural steel can be noisy at times however, it shouldn't be consistent.</p> <p>RR questioned if there were any changes to truck movements.</p> <p>BA noted that large trucks were being used to deliver the pre-cast columns. The TMP is and will continue to be adhered to during the work.</p> <p>TP noted that council is operational over Christmas and will be available if needed.</p>	
<b>6</b>	<b>Complaints and communication</b>	
6.1	Update from BA on communications and complaints:	

	<ul style="list-style-type: none"> <li>• Four complaints were received between 6 September and 16 November.</li> <li>• Two related to parking.</li> <li>• One related to hoarding encroaching into 4 Macpherson Street.</li> <li>• One related to out of hours work.</li> <li>• Three enquiries were received in the same period.</li> <li>• One related to a tyre puncture.</li> <li>• One related to the relocation of hoarding.</li> <li>• One related to the completion date for work.</li> <li>• Two construction updates were distributed (October and November)</li> <li>• Eight construction alerts were distributed.</li> </ul> <p>CH asked what the new COVID requirements are in terms of out of hours work.</p> <p>BA advised that since COVID the Department of Planning has allowed for standard working hours to be carried out seven days a week and on public holidays. Some Sundays have been used in order to ensure progress continues.</p> <p>CH questioned if this was because of social distancing.</p> <p>BA responded yes.</p> <p>RR noted that the government rationale around this is to get as much work done as possible to keep people employed and support the economy which has been impacted due to CV19.</p> <p>TP noted that retail premises have also been given the same conditions with their working hours. Council have noted a few issues with construction site hours but also retail hours of operation.</p>	
<b>7</b>	<b>General business</b>	
7.1	TP noted that Peter Monks is retiring from Waverley Council. The CCC members wish him well.	
7.2	<p>WS asked the committee if there were any issues having a guest from another potential CCC attend a meeting next year to observe how this one operates</p> <p>No issues were noted with this, but we will check in again closer to the time.</p>	
7.3	<p>RR questioned if there was an update with regarding to the garbage collection.</p> <p>AG advised that the contract with the current contractor has been terminated. The school is currently in a tender process. A new contractor will take over in January. Hopefully this will resolve the issues.</p>	
<b>8</b>	<b>Operational Transport Management Plan (OTMP) update</b>	
8.1	<p>Update from WS on OTMP:</p> <ul style="list-style-type: none"> <li>• The OTMP is currently in place.</li> <li>• The OTMP requires updating and modification at certain project milestones as required by the conditions of consent.</li> <li>• Surveys have been carried out in March of 2014, 2015,2017,2018 and 2019.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The 2020 Survey regime was not undertaken due to the impact of COVID on school activity and work from home trends which would have skewed the data.</li> <li>• There is no formal requirement to update the OTMP during construction.</li> <li>• The next update milestones include ‘prior to an Occupation Certificate’, “prior to commencement of operations” and “prior to any increase in student or staff numbers”.</li> <li>• The update prior to operations will also include a new section regarding the car park management measures to be undertaken for specified events within the RPAC.</li> <li>• The updated OTMP must be issued to the satisfaction of the Secretary (Dept. of Planning).</li> <li>• The 2021 plan is currently as follows; <ul style="list-style-type: none"> <li>○ New traffic surveys to be completed during last week of Term 1 and first week of Easter vacation period.</li> <li>○ Updated summary report prepared and presented to CCC.</li> <li>○ Add Operational measures for events as required by D.A. conditions (E.7)</li> <li>○ Submit to Secretary for approval prior to Occupation Certificate and Prior to Operations</li> <li>○ Once approval has been obtained, commence investigations into increasing student numbers by 15 (max.) and staff numbers by 10 (max).</li> </ul> </li> </ul> <p>RR questioned if the school was increasing their enrolments.</p> <p>AG noted that the school had not sought to increase student numbers during 2020.</p>	
<p><b>9</b></p>	<p><b>Date for next meeting</b></p> <p>Tuesday 16 February</p> <p>FINAL SIGNED: ROBERTA RYAN</p>	