

St Catherine's Development Community Consultative Committee

Meeting No: 20

Date: Tuesday 7 July 2020, 6.30pm

Venue: Zoom video link – sent link

Attendees	
<p>Community Members: Danny Caretti – Charing Cross Precinct/ neighbouring resident Dom Egan – Resident Chelsea Hunnisett – Bronte Beach Precinct rep</p> <p>Waverley Council Tony Pavlovic</p>	<p>St Catherine's Andrew Grech Warwick Smith</p> <p>Richard Crookes Belal Afyouni - Project Manager Cameron Waller – Construction Manager</p> <p>Independent Chair Roberta Ryan</p> <p>Minute taker Stella Cimarosti</p>
<p>Apologies: Julie McAlpin – Charing Cross Precinct Kate Marshall – resident</p>	

Item	Description
1	Welcome and introductions
2	Apologies
2.1	KM sent apologies and commented that the contractor are doing a good job at managing the site and keeping residents informed.
3	Acceptance of minutes from April 2020
3.1	DC and DE accepted minutes from previous meeting.
4	Actions arising
4.1	All actions from previous meeting have been actioned and closed out.
5	Stage 1 Update
5.1	Update from AG on school activities: <ul style="list-style-type: none"> - It is currently the school holidays and has been for the past week. There is another week remaining. - Some exams have been delayed such as HSC music and drama. - The construction on the adjoining wall with the Dame Joan building is being completed over the holidays while students aren't on site. - There are about 50 holiday care students still on site. The school is allowed to have up to 100 however, there has been a smaller turn out. - Towards the end of last term sport resumed. Inter-school sports haven't been allowed to date but internal training has been happening. Early next term an inter-school tennis tournament will take place.

	<ul style="list-style-type: none"> - After school activities started to return at the end of last term and will continue into next term.
5.2	<p>BA provided update on construction activities:</p> <ul style="list-style-type: none"> - Work is progressing well and concrete pouring has started as well as work to create footings. - Work has started at the Dame Joan building. The plan is to hand it back to the school for use soon. - Next month's activities will mostly be continuing to pour concrete. <p>RR questioned if any more excavation work is required.</p> <p>BA advised that the piling work was completed however, there is a small amount of excavation work and detailed excavation required.</p> <p>DC questioned if the work was on schedule.</p> <p>BA advised that the work was on schedule.</p> <p>DC questioned if there would be any more hammering carried out.</p> <p>BA advised that there would be a small amount of hammering work but not much.</p> <p>DC asked how managing truck movements was going.</p> <p>BA advised that the traffic management with the truck movements seems to be going well. There hasn't been much of an impact on traffic that the team have noticed.</p> <p>DC asked if there has been any more instances of unforeseen circumstances and noted that the recent communication about the delayed work was great.</p> <p>RR asked what happened with the delay.</p> <p>BA noted that concrete that was poured during the day wasn't curing so the team could not leave it and walk away. They had to stay on site to make sure the concrete wasn't damaged hence the delay.</p> <p>RR asked the group if the communications were effective.</p> <p>DC noted that the communications worked really well.</p> <p>CH reiterated that the communication was prompt and really clear. The follow up notification to advise the work had been completed was also appreciated by the residents.</p> <p>BA noted that work to build the structure was underway so the community can expect to see concrete trucks coming in and out of site, particularly during concrete pours.</p>
6	<p>Communication to date and planned</p> <p>Complaints and communication</p>
6.1	<p>DC asked for more information about the recent complaint about the site signage.</p> <p>BA advised that the complainant objected to the images on the site signage. The reason for this was that the image showed the project from the pool side. The complainant's perspective was that this image was deceptive and the image should show the auditorium.</p> <p>RR noted that there may have also been an issue with the image on the email banner as well.</p> <p>BA advised that this was the same complainant.</p>

	<p>DC asked why the image is misleading. Was it misleading in terms of what the school is building.</p> <p>BA noted that the complainant stated that the signage showed misleading imagery.</p> <p>DC commented that the resident had an issue in terms of the images showing more parking than what would actually be provided.</p> <p>CH noted that she didn't see any parking on the site images.</p> <p>WS advised that there were three images created by the architect and the image on the signage was chosen as the team felt it best showed the work. The images were created from a design model. While they are artist's impressions they are accurate. If we need to replace the signage in the future then we will choose another of the three images.</p> <p>DC questioned if the school meets with the chair to discuss these complaints outside of the committee meetings.</p> <p>RR noted that it depends of the significance of the complaint. There may be some email correspondence if the complaint is significant and if a meeting is required then the chair, BA, WS and AG might meet. This would depend on the scale of the issue. For the incident where there was out of hours work the chair gets this communication at the same time as everyone else and if a follow up is needed then it will be arranged. Likewise, CCC members and community members may email the chair separately.</p> <p>DC noted that this means some of the complaints being discussed at these meetings have already been resolved.</p> <p>RR advised that yes sometimes the complaint will be resolved prior to the meeting. In this case, the information WS has provided about the signage is helpful for CCC members if they have conversations with the community.</p> <p>DC questioned if sometimes complaints can come directly from CCC members to the meetings.</p> <p>RR noted that this can happen. Richard Crookes will provide details of the complaints they have received at these meetings for discussion. If a complaint has come through another source this can be discussed as well.</p> <p>DC advised that the precincts aren't currently holding meetings due to COVID-19. This means CCC members aren't getting feedback unless something is happening so they may come directly to Richard Crookes or the chair during this time.</p> <p>WS noted that CCC members can direct residents to contact the 1800 number or email address if they have a concern and there isn't a scheduled meeting. Richard Crookes aim to action enquiries and complaints within 24-48 hours</p>
6.2	<p>RR questioned if there were any big events coming up that needed to be communicated?</p> <p>BA advised that there isn't anything major coming up over the next few months. Construction update communication will happen as normal. Work to install a tower boom pump will happen sometime this month. A construction update might be sent to the community about this work.</p> <p><i>Tower boom pump – a concrete pump that sits on a tower above the site.</i></p>
7	General business
7.1	DE noted that nothing had come up from nearby residents since the last meeting.
7.2	BA noted that CH had sent a complaint through about work happening on Sunday at midnight. This has been looked into and no work was happening on site.

	<p>CH advised that an email has been received saying that building work could be heard. BA came back quickly that no work was happening and the resident was happy with this response.</p> <p>DC noted that KM had mentioned that some painting work was happening on Sunday night.</p> <p>AG noted that the year 12 students were painting a mural.</p>
9	<p>Date for next meeting</p> <p>Tuesday 8 September</p>