Music Teacher – Head of Strings  
Temporary Part-Time (FTE 0.6) - Commencing Term 2 2016

St Catherine’s is a vibrant & dynamic school that endeavours to foster all students’ talent, desire and passion for music. The Music Department seeks an experienced and innovative Head of Strings to join the music department for a 12 month maternity cover.

The educator we seek will be a dedicated practitioner, capable of working collaboratively within a department, and able to build relationships with the school community. They will be responsible for the conducting the schools string ensembles, overseeing the junior school string program and teaching violin. Coordinating concerts with neighbouring schools and leading professional organisations. A willingness to be available outside standard teaching hours is highly desirable.

The position reports to the Head of Music – Performance.

The job description is available below. Resume and letter of application should be addressed to Human Resources and please click http://goo.gl/0OfRXI to apply and submit by Monday 29 February 2016.

Support of the Christian ethos of the school is essential.

This position requires the successful applicant to have a new Working with Children Check in accordance with the Child Protection (Working with Children) Act 2012. Details of how to apply are available on http://www.kids.nsw.gov.au
Position: Music Teacher/String Educator

Responsible to: Headmistress
Reporting to: Head of Music - Performance
Responsible for: Teaching Staff and other relevant personnel within the department
Effective date: Term 2 2016

Primary purpose of the position:

To plan, organize and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfil their academic potential.

Major Responsibilities:

1. Teaching and Learning:
   - plan, prepare and deliver instructional activities that facilitate active learning experiences
   - develop schemes of work and lesson plans
   - establish and communicate clear objectives for all learning activities
   - prepare classroom for class activities
   - provide a variety of learning materials and resources for use in educational activities
   - identify and select different instructional resources and methods to meet students’ varying needs
   - instruct and monitor students in the use of learning materials and equipment
   - use relevant technology to support instruction
   - observe and evaluate student’s performance and development
   - assign and grade class work, homework, tests and assignments
   - provide appropriate feedback on work
   - encourage and monitor the progress of individual students
   - maintain accurate and complete records of students' progress and development
   - update all necessary records accurately and completely as required by laws, district policies and school regulations
   - prepare required reports on students and activities
   - manage student behaviour in the classroom by establishing and enforcing rules and procedures
• maintain discipline in accordance with the rules and disciplinary systems of the school
• apply appropriate disciplinary measures where necessary

2. **Accompanist Duties:**
   • Regular junior and senior school recitals
   • Rehearsals for the school’s four choirs
   • Musicals
   • Tours
   • Major school events
   • Chapels and assemblies as required

3. **Other main duties:**
   • Communicate necessary information regularly to students, colleagues, and parents regarding student progress and student needs
   • Keep up to date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities

4. **Undertake appropriate teaching duties and associated activities**
   • Perform certain pastoral duties including but not limited to student support, counselling students with academic problems and providing student encouragement
   • Participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations
   • Participate in department and school meetings, parent meetings

5. **Undertake other duties as required by the Headmistress**